



MINISTRY OF EDUCATION, CULTURE, RESEARCH,
AND TECHNOLOGY

UNIVERSITAS SUMATERA UTARA

Jalan dr. T. Mansur No. 9 Kampus USU Medan 20155
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DECREE OF THE RECTOR OF UNIVERSITAS SUMATERA UTARA

NUMBER: 1581/UN5.1.R/SK/SPB/2023

ON

AMENDMENT TO THE DECREE OF THE RECTOR OF UNIVERSITAS SUMATERA UTARA
NUMBER: 1691/UN5.1.R1/SK/SPB/2022

ON

ACADEMIC CALENDAR OF UNIVERSITAS SUMATERA UTARA
FOR THE 2022/2023 ACADEMIC YEAR

THE RECTOR OF UNIVERSITAS SUMATERA UTARA UTARA,

Considering : a. that in order to synchronize the education and teaching period administered by Faculties/Graduate Schools within Universitas Sumatera Utara, it is necessary to regulate, in general, the Academic Calendar for the Even Semester of the 2022/2023 Academic Year;

b. that based on the aforementioned consideration in letter a, it is necessary to stipulate a Decree of the Rector of Universitas Sumatera Utara Number: 1691/UN5.1.R1/SK/SPB/2022 on the Academic Calendar of Universitas Sumatera Utara for the Even Semester of the 2022/2023 Academic Year.

In view of : 1. Law Number 20 of 2003 on the National Education System (State Gazette of the Republic of Indonesia of 2003 No. 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);

2. Law Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to State Gazette of the Republic of Indonesia No. 5336)

3. Government Regulation Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);

4. Decree of the Minister of Education and Culture of the Republic of Indonesia Number 88924/MPK/RHS/KP/2020 on the Removal of Universitas Sumatera Utara Board of Trustees members for the period of 2015-2020 and the Appointment of Universitas Sumatera Utara Board of Trustees for the period of 2020-2025;

5. Regulation of the Board of Trustees Number 1 of 2022 on the Organization and Governance of Universitas Sumatera Utara



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6. Decree of Universitas Sumatera Utara Board of Trustees Number 07/SK/MWA/XII/2020 on the Removal of the Rector of Universitas Sumatera Utara for the period of 2016-2021 and the Appointment of the Rector of Universitas Sumatera Utara for the period of 2021-2016.

DECIDED:

To Stipulate : DECREE OF THE RECTOR OF UNIVERSITAS SUMATERA UTARA ON THE AMENDMENT TO THE DECREE OF THE RECTOR OF UNIVERSITAS SUMATERA UTARA NO. 1691/UN5.1.R1/SK/SPB/2022 ON THE ACADEMIC CALENDAR OF UNIVERSITAS SUMATERA UTARA FOR THE 2022/2023 ACADEMIC YEAR.

Firstly : To amend Attachment I, Roman Numeral II on the Academic Calendar for the Even Semester of the 2022/2023 Academic Year.

Secondly : The Decree of the Rector shall come into effect upon its enactment date.

Enacted in Medan
On 24 May 2023

THE RECTOR,

Signed and Stamped

MURYANTO AMIN

ATTACHMENT TO
 THE DECREE OF THE RECTOR OF UNIVERSITAS SUMATERA UTARA
 NUMBER : 1581/UN5.1.R/SK/SPB/2023
 DATED ON : 24 May 2023
 ON
 ACADEMIC CALENDAR OF UNIVERSITAS SUMATERA UTARA
 FOR THE EVEN SEMESTER OF THE 2022/2023 ACADEMIC YEAR

ACADEMIC CALENDAR OF UNIVERSITAS SUMATERA UTARA
 EVEN SEMESTER OF ACADEMIC YEAR 2022/2023

No	The Commencement and Conclusion of the Even Semester for the 2022/2023 Academic Year	Date	Remarks
1	The Commencement of the Even Semester	06 February 2023	
2.	The Conclusion of the Even Semester	24 June 2023	If by the due date the student has not graduated, his/her status shall remain active for the subsequent semester.
3	The Commencement of the Interim Semester	03 July 2023	
4	The Conclusion of the Interim Semester	29 July 2023	

No	The Academic Enrolment for the Even Semester of the 2022/2023 Academic Year	Date	Remarks
1	Tuition Fee (UKT) payment	16 January - 03 February 2023	
2	Course Registration	17 January - 04 February 2023	
3	Course Adjustment Period	13 February - 17 February 2023	
4	Deadline for Re-Enrolment Application (AKK)	16 January 2023	Faculty
5	Deadline for Academic Leave Application (PKA)	23 January 2023	Academic Bureau

No	Teaching Period and Examinations for the Even Semester of the 2022/2023 Academic Year	Date	Remarks
1	Preparation for Lectures	30 January - 03 February 2023	
2	Teaching Period and Practicum	06 February - 24 March 2023	
3	Mid-Semester Examination	27 March - 06 April 2023	
4	Teaching Period and Practicum	10 April - 26 May 2023	
5	End of Semester Examination	29 May - 09 June 2023	
6	Assessment for the End of Semester Examination	30 May - 16 June 2023	
7	Deadline for Thesis Defense	21 June 2023	The Deadline of Examination for Thesis Defense
8	Deadline for Thesis Defense Assessment	23 June 2023	
9	SIA (Student Information System) Data Entry	July 2023	

No	Reporting for Higher Education Database	Date	Remarks
1	Reporting of 2022 to PINDAI DIKTI	Week II of February 2023	
2	The Deadline for Reporting Synchronization for the Odd Semester of the 2022/2023 Academic Year to PDDIKTI	April 2023	To Be Announced

No	Preparation for the Interim Semester of the Odd Semester for the 2022/2023 Academic Year	Date	Remarks
1	Announcement and Offering of Courses at the Faculty	19 June - 21 June 2023	
2	Course Registration	19 June - 24 June 2023	
3	Course Quota Verification by the Information System Center	26 June – 28 June 2023	
4	Course Quota Verification by the Faculty	30 June 2023	
5	Payment for Interim Semester Tuition Fee	01 July - 02 July 2023	

No	Teaching Period and Examination for Interim Semester of the Even Semester of the 2022/2023 Academic Year	Date	Remarks
1	Teaching Period	03 July - 29 July 2023	One month including assessment (Saturday Class)
2	Mid-Semester Examination	15 July - 16 July 2023	
3	End of Semester Examination	22 July - 23 July 2023	
4	Assessment for the End-of-Semester Examination	25 July - 29 July 2023	
5	SIA (Student Information System) Data Entry	August 2023	

No	MBKM (Freedom of Learning Independent Campus) for the Even Semester of the 2022/2023 Academic Year	Date	Remarks
1	Partner Identification	05 December - 16 December 2022	
2	Team formation at University/Faculty and Study Program	05 December - 16 December 2022	
3	Course Recognition	19 December - 30 December 2022	
4	USU Partner Student Registration	06 - 10 February 2023	
5	Selection Process	13 - 17 February 2023	
8	Field Supervisor Recruitment	13 - 17 February 2023	
9	Announcement	20 February 2023	
10	Consolidation among USU partners, Study Programs, and MBKM Participants	24 February 2023	
11	Course Registration	27 February 2023 – 10 March 2023	
12	The Implementation of MBKM activities	13 March 2023	
13	Monitoring	03 April - 17 June 2023	
14	Students Assessment by Partners	19 June - 30 June 2023	
15	Internship/fieldwork	03 July 2023-07 July 2023	

16	Assessment for Course Recognition	10 July 2023	
No	University Compulsory Courses (MKWU) for the Even Semester of the 2022/2023 Academic Year	Date	Remarks
1	Course and Instructor Assignment	02 January 2023	
2	Course and Instructor Scheduling	13 January 2023	
3	The Announcement for Course Schedule	16 January 2023	
4	Course Registration for MKWU (University Mandatory Course)	25 January 2023 - 15 February 2023	
5	The Issuance of Instructor Assignment Letter	22 February 2023	

No	Evaluation for the Even Semester and Thesis Defense	Date	Remarks
1	Socialisation of the evaluation to the faculty	23 June 2023	Announcement and application letter
2	Evaluation for the Even Semester at Faculty	26 June - 28 June 2023	The evaluation conducted encompasses the even semester evaluation and final study for all students.
3	Student Grade Reporting for the Even Semester Period	30 June 2023	
4	Issuance of the Decree of the Rector on Final Study Evaluation Results for the Even Semester	05 July 2023	

No	Dies Natalis and Graduation	Date	Remarks
1	Dies Natalis	20 August 2023	
2	Registration for Graduation Period III	06 April 2023	
3	Document Submission for Graduation Period III	11 April 2023	At Academic Bureau
4	Graduation Period III	03 and 04 May 2023	
5	Registration for Graduation Period IV	17 July 2023	
6	Document Submission for Graduation Period IV	20 July 2023	At Academic Bureau
7	Graduation Period IV	21 August 2023	

No	Holidays	Date	Remarks
1	Eid Al Fitr 2023	22 April - 23 April 2023	
2	Collective Leave for Eid Al Fitr	19 April - 25 April 2023	
3	Christmas and New Year	24-25 December 2023	
4	Collective Leave for Christmas and New Year	24 December 2023- 6 January 2024	
5	Semeter Break for the Even Semester of the 2022/2023 Academic Year	19 June – 11 August 2023	

**) Faculties that are not able to carry out this schedule due to the implementation of the Block Teaching System are allowed to make adjustment by submitting teaching/lecturing reports to USU Directorate of Education and Development.*

**) Student with active status to the subsequent semester shall pay tuition fee (SPP, UKT, and other fees)*

ACADEMIC CALENDAR OF UNIVERSITAS SUMATERA UTARA
ODD AND EVEN SEMESTER OF ACADEMIC YEAR 2023/2024

No	The Commencement and Conclusion of the Semesters for the 2023/2024 Academic Year	Date	Remarks
1	The Commencement of the Odd Semester	21 August 2023	
2	The Conclusion of the Odd Semester	13 January 2024	If by the due date the student has not graduated, his/her status shall remain active for the subsequent semester.
3	The Commencement of the Even Semester	05 February 2024	
4	The Conclusion of the Even Semester	26 June 2024	If by the due date the student has not graduated, his/her status shall remain active for the subsequent semester.
5	The Commencement of the Interim Semester	08 July 2024	
6	The Conclusion of the Interim Semester	14 August 2024	

No	The Academic Enrolment for the 2023/2024 Academic Year	Date	Remarks
	Odd Semester		
1	Re-registration	01 August - 19 August 2023	
2	Tuition Fee payment	01 August - 19 August 2023	
3	Course Registration	02 August - 20 August 2023	
4	Course Adjustment Period	28 August - 01 September 2023	
5	Deadline for Re-Enrolment Application (AKK)	31 July 2023	Faculty
6	Deadline for Academic Leave Application (PKA)	19 August 2023	Academic Bureau
	Even Semester		
1	Re-registration	15 January - 03 February 2024	
2	Tuition Fee payment	15 January - 03 February 2024	
3	Course Registration	16 January - 04 February 2024	
4	Course Adjustment Period	12 February - 16 February 2024	
5	Deadline for Re-Enrolment Application (AKK)	12 January 2024	Faculty
6	Deadline for Academic Leave Application (PKA)	03 February 2024	Academic Bureau

No	Teaching Period and Examinations for the 2023/2024 Academic Year	Date	Remarks
	Odd Semester		
1	Teaching Period and Practicum	21 August - 06 October 2023	
2	Mid-Semester Examination	09 October - 20 October 2023	An examination is scheduled for Saturday.
3	Teaching Period and Practicum	23 October - 08 December 2023	
4	End of Semester Examination	11 December - 23 December 2023	An examination is scheduled for Saturday
5	Assessment for the End of Semester Examination	12 December - 29 December 2023	
6	Deadline for Thesis Defense	10 January 2024	The Deadline for Thesis Defense
7	Deadline for Thesis Defense Assessment	12 January 2024	
8	SIA (Student Information System) Data Entry	January 2024	
	Even Semester		
1	Teaching Period and Practicum	05 February - 22 March 2024	
2	Mid-Semester Examination	25 March - 6 April 2024	2 weeks
3	Teaching Period and Practicum	15 April - 31 May 2024	
4	End of Semester Examination	03 June - 15 June 2024	2 weeks
5	Assessment for the End of Semester Examination	4 June - 21 June 2024	
6	Deadline for Thesis Defense	26 June 2024	The Deadline for Thesis Defense
7	Deadline for Thesis Defense Assessment	28 June 2024	
8	SIA (Student Information System) Data Entry	July 2024	

No	Reporting for Higher Education Database for the 2023/2024 Academic Year	Date	Remarks
1	Reporting of 2022 to PINDAI DIKTI	Week II of February 2024	
2	The Deadline for Reporting Synchronization for the Odd Semester of the 2022/2023 Academic Year to PDDIKTI	April 2024	To Be Announced

No	Preparation for the Interim Semester for the 2023/2024 Academic Year	Date	Remarks
1	Announcement and Offering of Courses at the Faculty	24 June - 25 June 2024	
2	Course Registration	24 June - 26 June 2024	
3	Course Quota Verification by the Information System Center	28 June – 02 July 2024	
4	Course Quota Verification by the Faculty	03 July 2024	
5	Payment for Interim Semester Tuition Fee	03 July - 05 July 2024	

No	Teaching Period and Examination for Interim Semester for the 2023/2024 Academic Year	Date	Remarks
1	Preparation for Lectures	03 July - 05 July 2024	
2	Teaching Period	08 July - 14 August 2024	
3	Mid-Semester Examination	22 July - 24 July 2024	
4	End of Semester Examination	12 August - 14 August 2024	
5	Assessment for the End-of-Semester Examination	13 August - 16 August 2024	
6	SIA (Student Information System) Data Entry	August 2023	

No	MBKM for the 2023/2024 Academic Year	Date	Remarks
	Odd Semester		
1	Partner Identification	03 July - 14 July 2023	
2	Team formation at University/Faculty and Study Program	03 July - 14 July 2023	
3	Course Recognition	17 July 2023 - 28 July 2023	
4	USU Partner Student Registration	31 July - 11 August 2023	
5	Selection Process	14 August - 18 August 2023	
6	Field Supervisor Recruitment	14 August - 18 August 2023	
7	Announcement	21 August 2023	
8	Consolidation among USU partners, Study Programs, and MBKM Participants	23 August 2023	
9	Course Registration	24 August 2023 - 01 September 2023	
10	The Implementation of MBKM activities	04 September 2023	
11	Monitoring	31 October - 09 December 2023	
12	Students Assessment by Partners	11 December - 23 December 2023	
13	Internship/fieldwork	26 December - 30 December 2023	
14	Assessment for Course Recognition	02 January 2024	
	Even Semester		
1	Partner Identification	04 December - 16 December 2023	
2	Team formation at University/Faculty and Study Program	04 December - 16 December 2023	
3	Course Recognition	18 December 2023 - 19 January 2024	
4	USU Partner Student Registration	01 - 12 January 2024	
5	Selection Process	15 - 19 January 2024	
6	Field Supervisor Recruitment	15 - 19 January 2024	
7	Announcement	22 January 2024	
8	Consolidation among USU partners, Study Programs, and MBKM Participants	26 January 2024	
9	Course Registration	22 January - 02 February 2024	
10	The Implementation of MBKM activities	05 February 2024	
11	Monitoring	01 April - 14 June 2024	
12	Students Assessment by Partners	17 June - 28 June 2024	
13	Internship/fieldwork	01 July 2024-05 July 2024	
14	Assessment for Course Recognition	08 July 2024	

No	University Compulsory Courses (MKWU) for the 2023/2024 Academic Year	Date	Remarks
	Odd Semester		
1	Course and Instructor Assignment	03 July - 14 July 2023	
2	Course and Instructor Scheduling	17 July 2023 - 28 July 2023	
3	The Announcement for Course Schedule	31 July 2023	
4	Course Registration for MKWU	1 August 2023 - 18 August 2023	

5	The Issuance of Instructor Assignment Letter	25 August 2023	
	Even Semester		
1	Course and Instructor Assignment	05 December - 16 December 2023	
2	Course and Instructor Scheduling	18 December - 29 December 2023	
3	The Announcement for Course Schedule	2 January - 6 January 2024	
4	Course Registration for MKWU	9 January - 20 January 2024	
5	The Issuance of Instructor Assignment Letter	27 January 2024	

No	Evaluation for the End of Semester and Thesis Defense	Date	Remarks
	Odd Semester		
1	Socialisation of the evaluation to the faculty	20 January 2024	Announcement and Application Letter
2	Evaluation for the Odd Semester at Faculty	22 January 2024 - 24 January 2024	The evaluation conducted encompasses the even semester evaluation and final study for all students.
3	Student Grade Reporting Period for the Odd Semester	26 January 2024	
4	Issuance of the Decree of the Rector on Final Study Evaluation Results for the Odd Semester	31 January 2024	
	Even Semester		
1	Socialisation of the evaluation to the faculty	24 June 2024	Announcement and Application
2	Evaluation for the Even Semester at Faculty	26 June - 28 June 2024	The evaluation conducted encompasses the even semester evaluation and final study for all students.
3	Student Grade Reporting Period for the Even Semester	1 July 2024	
4	Issuance of the Decree of the Rector on Final Study Evaluation Results for the Even Semester	5 July 2024	

No	Dies Natalis and Graduation	Date	Keterangan
1	Dies Natalis	20 August 2024	
2	Registration for Graduation Period I	21 October 2023	
3	Document Submission for Graduation Period I	25 October 2023	At Academic Bureau
4	Graduation Period I	23 November 2023	
5	Registration for Graduation Period II	06 January 2024	
6	Document Submission for Graduation Period II	10 January 2024	At Academic Bureau
7	Graduation Period II	06 February 2024	

No	Holidays	Date	Remarks
1	Eid Al Fitr 2024	09 April - 10 April 2024	
2	Semester Break for the Even Semester of the 2023/2024 Academic Year	24 June - 30 August 2024	

**) Faculties that are not able to carry out this schedule due to the implementation of the Block Teaching System are allowed to make adjustment by submitting teaching/lecturing reports to USU Directorate of Education and Development.*

**) Student with active status to the subsequent semester shall pay tuition fee (SPP, UKT, and other fees)*

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